



August 5, 2020

Dear Families,

We will be re-starting our lobby window visits Tuesday, August 11.

Thank you for allowing us to cancel visits and drop offs the past two weeks. This allowed us to reallocate resources so we could repeatedly test all staff and residents for COVID-19, and focus our efforts internally.

Please remember, you must make an appointment for visits by calling the front desk, 913-400-7006. Visitors must maintain a 6-foot distance from the window screen and wear face masks.

Friendly reminder: all memory care visits will be done through the lobby as well and not the outdoor patios.

Additionally, we are changing our protocol for drop offs of supplies and gifts. Moving forward, our drop off times will be Monday and Thursday 9 AM-2 PM and Saturday from 10 AM-1 PM. We encourage you to bring gifts and supplies during those hours. *The exception would be if you are already scheduled for a window visit, in which case you are welcome to drop off items then.*

If you need to drop off something outside of those hours, please use our drop off bin outside the front door. Please do not bring any perishable items outside of drop off hours. We cannot guarantee that they will be delivered to the resident immediately.

Our visiting through the lobby window hours will stay the same:

Visiting Hours

Monday: 10 AM-12 PM, 1-4 PM (*last time slot is 3:30 PM*)

Tuesday: 10 AM-12 PM, 1-6 PM (*last time slot is 5:30 PM*)

Wednesday: 10 AM-12 PM, 1-6 PM (*last time slot is 5:30 PM*)

Thursday: 10 AM-12 PM, 1-4 PM (*last time slot is 3:30 PM*)

Friday: 10 AM-12 PM, 1-4 PM (*last time slot is 3:30 PM*)

Saturday/Sunday: 10 AM-12 PM, 1-2 PM (*last time slot is 1:30 PM*)

Drop Off Hours for Supplies & Gifts

Monday: 9 AM- 2 PM

Thursday: 9 AM- 2 PM

Saturday: 10 AM-1 PM

Please no Drop Offs on Tuesday, Wednesday, Friday, or Sunday

Thank you for your continued cooperation.

Sincerely,

Courtney Kabot
Director of Marketing